

Display & Package Receiving & Handling



Pillar Event Services, Inc.
406-861-3931
pillareventservices@gmail.com

Pillar Event Services, Inc. offers receiving, warehousing, delivering to booths and processing of exhibitor's shipments and parcels.

ALL SHIPMENTS MUST BE PREPAID.

When shipments are made, please email tracking numbers to Pillar Event Services.

SHIPPING LABEL: (For FedEx and UPS)

NAME: _____

SHOW: BroadbandMT

C/O PILLAR EVENT SERVICES, INC.
C/O Amanda Sanderson
4538 Toyon Dr.
Billings, MT 59106

**For other shipments, or for single items weighing over 150#, call for instructions. FREIGHT COMPANIES WILL NOT DELIVER TO MY ADDRESS – NO PALLETS ACCEPTED*

RATE SCHEDULE:

Inbound shipping: \$50 minimum charge for up to 200# (\$25.00 per hundred pounds for anything over 200#).

Outbound Shipping: \$25 flat rate (boxes and containers must have a prepaid UPS or FEDEX label on them or shipping charges will apply)

You will be invoiced when your full shipment arrives. Invoices will be sent via email and can be paid online.

This rate includes all of the following services:

1. Receipt of shipments and up to 14 days storage in advance of set-up date.
2. Delivery to booth.
3. Assistance to exhibitors in tracing shipments, preparation of bills-of-lading, routing of outgoing shipments, etc.
4. Removal of shipments from booth and reloading same on outgoing carriers.

OUTBOUND SHIPMENTS: At the conclusion of the show, Pillar Event Services will be available and assist in preparing outgoing shipments. **DO NOT ABANDON YOUR EXHIBIT UNTIL PILLAR EVENT SERVICES HAS YOUR OUTBOUND INFORMATION.** Be sure that your material has been carefully crated, and each item properly tagged or marked. The bills-of-lading will be rechecked by Pillar Event Services at the actual time of loading, and corrections will be made if discrepancies exist between the bill-of-lading and the actual shipment.

If additional information is desired, contact Amanda Sanderson (406) 861-3931.

INSURANCE: Pillar Event Services, Inc. will not be responsible for damage to uncrated and/or unskidded exhibit material, not be responsible for concealed damage to material. After exhibits or exhibit materials are placed in the booth, Pillar Event Services will not be responsible for condition, count, or content, nor be responsible for disappearance of material at the conclusion of the exposition before it is picked up for reloading. Therefore, please make certain that all of your exhibit material is properly insured against fire, theft, and all hazards while in transit, to and from your booth, and for the duration of the show.

Pillar Event Services agrees to handle all shipments with normal, reasonable care and is not responsible for ordinary wear and tear nor for damage due to fire, theft, windstorm, vandalism, acts of God, or other causes beyond its control, or requiring the exercise of more than reasonable care.

SHIPMENTS MUST BE RECEIVED BY Monday November 28, 2022. Additional charges for items arriving after this date may apply.

Accepting all terms and conditions herein stated:

Company Name: _____

Contact: _____

Address : _____

Email address (invoice will be sent to this email): _____

Attention of: _____ Phone: _____

Number of pieces being shipped: _____ Approx. weight _____

Number of pieces being returned: _____ Check box if return address is different than above []

Authorized Signature: _____ Date: _____

IMPORTANT: Please sign and Return Promptly by email to: pillareventservices@gmail.com